Taylorville Public Library Board of Trustees Meeting Minutes

Tuesday, May 20, 2025, 5:00 p.m.

Present: Ann Chandler Ben Robinson Jim Olive Sophie Robinson Terri France Erin Driskill Heather Sutton Cathy Robertson Morgan Ebert Lorachelle Eck

Public: None

Absent: Peggy Brown

I President Chandler called the meeting to order at 5:00 p.m. Vice President Ben Robinson administered the Oath of Office to Ann Chandler and Jim Olive.

II Approval of Minutes – Motion (Olive/B. Robinson) to accept minutes from the April 15, 2025, Regular Board Meeting; Executive Session minutes from April 15, 2025, and February 18, 2025; and the April 29, 2025, Special Board Meeting minutes was approved unanimously.

III Public Forum – None

IV Executive Session –

A motion (Sutton/Driskill) to enter closed session was approved at 5:04 p.m. after a unanimous roll call vote was taken of members present to move into closed session to discuss the annual staff plan citing (5 ILCS 120/2) ) from Ch. 102, Par. 42) (Text of Section from P.A. 99-78) I Exception 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

*At 5:04 p.m. Lorachelle Eck and Morgan Ebert left the meeting.*

*At 5:06 p.m. Larochelle Eck returned to the meeting.*

*At 5:07 p.m. Morgan Ebert returned to the meeting.*

At 5:08 p.m. a motion (Sutton/B. Robinson) to return to leave closed session was approved unanimously.

V Motions Pertaining to Executive Session (if necessary) - None

VI Librarian’s Report

1. Interim Director Morgan Ebert reported that the major pieces of Summer Reading Program were scheduled. Some small items are to be completed. Ebert noted that donations for Summer Reading were slightly down this year.

VII Financial Reports

1. Current Bills – A motion (France/Sutton) to approve the current expenditures in the Operating Fund and the Capital Fund passed by unanimous roll call.
2. Capital Fund – No action taken.
3. Operating Receipts: The board reviewed current receipts and financial data.

VIII President’s List – Flag Pole Repair was removed from the list.

Inventory of Technology and Library Assets was removed from the list and will be discussed under Old Business.

IX Standing Committee Reports

* + 1. Finance Committee – Month to month ending balances were reviewed.
    2. Building Committee – No action taken.
    3. Technology – No action taken.
    4. Personnel – No action taken.
    5. Long Range Planning – No action taken. This committee will meet after the first of the year.

X Old Business

a. Because it has been difficult to find a contractor for this project, no action has been taken on West Side Soffit Repair. Eck will pursue this.

b. TPL will need to raise $10,000.00 for Imagination Library. All paperwork will be updated with Eck as Director. United Way of Macon County will keep the books. TPL is at the beginning stage of this project.

c. The Inventory of Technology and Library Assets was not completed by the former director. Interim Director Ebert will work to bring it up to date. This will be included in the agenda as a placeholder to keep this ongoing project before the Board.

d. The Annual Test and Certification of Fire & Burglar Alarms was completed, and the bill is paid.

1. New Business
   * 1. A motion (Driskill/Olive) for the .02% Resolution for Building Maintenance was approved unanimously.
     2. Committee appointments for FY 25-26 were distributed.
     3. A motion (Robertson/France) for the Resolution Providing Indemnity for Director and Employees was approved by unanimous voice vote.
     4. A motion (B.Robinson/Driskill) to approve the Annual Board Bylaw review passed unanimously by voice vote.
     5. The City Treasurer was named as TPL’s Bonded Agent in a motion (France/Sutton) that passed unanimously by voice vote.
     6. Lorachelle Eck was named TPL’s OMA Designee.
     7. Morgan Ebert was named TPL’s FOI Officer.
     8. A motion (Olive/France) to set the cost of a non-resident library card at $70 passed unanimously.
2. Adjournment - A motion (Sutton/France) to adjourn at 5:33 p.m. was approved unanimously by voice vote.